

**September 20, 2017**  
**9:00 a.m.**

	<u>Page</u>	<u>Action</u>
<b>I.</b> Call to Order – (Bob Roesler)		
<b>II.</b> Welcome and Introductions – (Bob)		
<b>III.</b> Approval of Agenda – (Bob)		<u>Action</u>
<b>IV.</b> Approval of Minutes – (Bob)		
<b>A.</b> July 19, 2017 Board Meeting	<u>3-6</u>	<u>Action</u>
<b>B.</b> August 28, 2017 Executive Committee Meeting	<u>7</u>	<u>Action</u>
<b>V.</b> Chair’s Report – (Bob)		
<b>A.</b> Ratification of Approval of July Board Agenda		<u>Action</u>
<b>B.</b> Succession Planning with Aurora Consulting		
<b>C.</b> August 22 Staff Retreat		
<b>D.</b> MBA Outstate Meeting		
<b>E.</b> Expiration of First Terms of Board Members		
<b>F.</b> Other		
<b>VI.</b> Mission Moment – (Linda Giersdorf and Joyce Prahm)		
<b>VII.</b> Executive Director’s Report – (Linda)		
<b>A.</b> Staffing Update	<u>9</u>	
<b>B.</b> Outreach Efforts		
<b>C.</b> MN 2030 Community Conversations		
<b>D.</b> Other		
<b>VIII.</b> Finance Report – (Joyce)		
<b>A.</b> Approval of Treasurer’s Reports		
1. July 31, 2017	<u>11-16</u>	<u>Action</u>
2. August 31, 2017	<u>17-22</u>	<u>Action</u>
<b>B.</b> Approval of September 13, 2017 Finance Committee Minutes		<u>Action</u>
<b>C.</b> 2018 Staff Compensation and Health Insurance Recommendation – (Jason Swanson, Treasurer)		<u>Action</u>
<b>D.</b> Credit Card for Candice Conway		<u>Action</u>
<b>IX.</b> 2018 Title III Funding Recommendations		
<b>A.</b> Overview (Rhonda Hiller Fjeldberg, Program Development and Grant Director)		
<b>B.</b> Recommendations (Rose Schlieman, Planning Committee)	<u>23-29</u>	<u>Action</u>
<b>X.</b> 2018 Area Plan		
<b>A.</b> MBA Waiver Requests – (Linda)		
1. Information and Assistance as Direct Service		<u>Action</u>
2. Non-implementation of Cost-sharing		<u>Action</u>
3. Title III-D as Direct Service		<u>Action</u>
<b>B.</b> Presentation of Outcomes – (Linda)		
<b>C.</b> Presentation of Budget – (Joyce)		
<b>D.</b> Approval of 2018 Area Plan – (Linda)		<u>Action</u>
<b>XI.</b> Compensation Philosophy – (Wendi Lindberg, MRA)		<u>Action</u>
<b>XII.</b> Other – (Bob)		
<b>XIII.</b> Next Meeting – October 25, 2017		
<b>XIV.</b> Adjourn – (Bob)		





**Board Meeting Minutes**  
Redwood Community Center – Room 3A  
901 Cook Street, Redwood Falls

July 19, 2017

**MEMBERS PRESENT:** Lisa Lange, Robert Roesler, Amy Wilde, Mary Perry, Candace Fenske, Rose Schlieman  
**MEMBERS ABSENT:** Timothy Bachenberg, Jason Swanson, Jane Baldwin, Donald Ebel  
**QUORUM PRESENT:** Yes  
**STAFF/GUESTS PRESENT:** Linda Giersdorf, Joyce Prahm, Erick Hedman, Lynn Buckley, Andrea Lingl

**I. Call to Order**

Chair R. Roesler called the meeting to order at 9:05 AM.

**II. Welcome and Introductions**

**III. Approval of Agenda**

Motion made by R. Schlieman and seconded by M. Perry to recommend approval of the agenda with the cancellation of VIII H. Credit Card for Candice Conway and IX. A. Compensation Philosophy overview. Motion approved.

**V. Chair's Report**

**A. Strategic Planning Retreat**

Chair R. Roesler reported on the strategic planning progress and its outcomes.

**B. Other**

No other items were presented.

**VI. Mission Moment**

Lynn Buckley, Health Care Partnership Developer, presented on Juniper, a network of community organizations delivering evidence-based programs to help people manage chronic health conditions, prevent falls and foster well-being.

\*Lisa Lange joined the meeting\*

**IV. Approval Minutes**

**A. April 19, 2017 Board Meeting**

Motion made by A. Wilde and seconded by C. Fenske to approve the April 19, 2017 Board minutes as presented. Motion approved.

**B. May 11, 2017 Board Meeting**

Motion made by M. Perry and seconded by L. Lange to approve the May 11, 2017 Board minutes as presented. Motion approved.

**C. July 5, 2017 Executive Committee Meeting**

Motion made by R. Schlieman and seconded by L. Lange to approve the July 5, 2017 Executive Committee minutes as presented. Motion approved.

**VII. Executive Director's Report**

**G. Prairie Five Madison and Marietta Meal Prep Change**

Linda Giersdorf, Executive Director, reported on Prairie Five's request for a meal preparation change in Madison and Marietta. Motion made by R. Schlieman and seconded by C. Fenske to approve the Prairie Five Madison and Marietta meal preparation change. Motion approved.

#### **H. Out-of-State Travel Request**

L. Giersdorf requested approval for Robin Thompson, Information and Assistance Director, to attend the CMS Regional Train the Trainer conference which will be beneficial in her developing content for the Health Care Choices booklet and training staff. Motion made by A. Wilde and seconded by M. Perry to approve the Information and Assistance Director's attendance at the CMS National Trainer conference in Chicago, IL. Motion approved.

#### **I. Other**

L. Giersdorf requested the October 18, 2017 Board meeting be moved to October 25, 2017. Motion made by R. Schlieman and seconded by L. Lange to move the October Board meeting from the 18<sup>th</sup> to the 25<sup>th</sup>. Motion approved.

### **VIII. Finance Director's Report**

#### **A. Approval Treasurer's Reports**

1. April 30, 2017

Motion made by L. Lange and seconded by M. Perry to approve the April 30, 2017 Treasurer's Report as presented. Motion approved.

2. May 31, 2017

Motion made by M. Perry and seconded by C. Fenske to approve the May 31, 2017 Treasurer's Report as presented. Motion approved.

3. June 30, 2017

Motion made by R. Schlieman and seconded by M. Perry to approve the June 30, 2017 Treasurer's Report as presented. Motion approved.

#### **B. Approval of May 10, 2017 Finance Committee Meeting Minutes**

Motion made by C. Fenske and seconded by L. Lange to approve the May 10, 2017 Finance Committee minutes as presented. Motion approved.

#### **E. Approval of Organization Chart**

Joyce Prahm, Finance Director, presented a draft organization chart reflecting position changes and additions as previously presented and approved by the Executive committee. Motion made by C. Fenske and seconded by M. Perry to approve the organization chart, position changes and additions as presented. Motion approved.

#### **F. Mankato Office Space Lease Proposal**

J. Prahm presented the Mankato office space lease addendum proposal from the Broad Street Group. The additional space would include a larger conference room, additional storage and three-person seasonal office. The current conference room would be configured for four work stations. Motion made by C. Fenske and seconded by M. Perry to approve entering into the Broad Street Group lease addendum for additional Mankato office space. Motion carried.

#### **G. Volunteer Worker's Compensation Insurance**

J. Prahm reported MNRAAA's current worker's compensation coverage doesn't extend to people volunteering on behalf of MNRAAA. Motion by C. Fenske and seconded by M. Perry to approve the League of Minnesota Cities worker's compensation coverage that includes coverage for MNRAAA volunteers. Motion carried.

\*Lisa Lange left the meeting\*

### **VII. Executive Director's Report**

- A. Return to Community Expansion**

L. Giersdorf reported on the new target areas included in the Return to Community Expansion legislation and its funding for three additional Community Living Specialists and one case aide.
- B. 2018 Grant/Contract Update**

L. Giersdorf reported the 2018 grant/contract solicitation is underway.
- C. Age-Friendly Community Grant Update**

L. Giersdorf reported meeting with the communities of Porter and Kerkhoven. Both communities signed their Grant Award letters and are excited about the opportunity to participate in the age-friendly process with MNRAAA's guidance.
- D. Big Country 100.1 FM Grant**

L. Giersdorf reported MNRAAA's advertising grant application for Big Country's Community Grant program was approved in the amount of \$2,985. Advertising for the Senior LinkAge Line® will take place in November.
- E. MN 2030 Community Conversations**

L. Giersdorf reported the Minnesota Board on Aging and the Department of Human Services is looking ahead to 2030 when baby boomers start turning 85. By the end of October, Area Agencies on Aging in Minnesota will each have held two community conversations where topics will center around supporting people and their families so older adults can age well and live well in Minnesota.
- F. Veteran Directed Home and Community Based Services' Update**

L. Giersdorf reported meeting with a nurse manager and physician from the Minneapolis Veterans Administration (VA) to educate them on the Veteran Directed Home and Community Based Services program. She also discussed the possibility of the Minneapolis VA expanding the program to the eleven counties they serve in MNRAAA's service area.
- I. Other**

L. Giersdorf reported Direct Support Connect went live on July 1. Client Services Center staff are supporting chats and calls.

L. Giersdorf reported the succession planning process, facilitated by Aurora Consulting's Julia Classen, will begin with a presentation to the Executive Committee on August 16.

L. Giersdorf reported an all-staff retreat is scheduled on August 22 with training focusing on caregiving.
- VIII. Finance Director's Report**
  - C. Second Quarter Expenditure Report**

J. Prahm reported on agency expenditures through June 30. Discussion followed.
  - D. MRA Market Study Update**

J. Prahm reported on working with MRA to update MNRAAA's pay structure using current market study data with anticipated completion prior to 2018 Area Plan budgeting.
- X. Other**

No other items were presented.
- XI. Next Meeting**

The next meeting will be August 16, 2017 (Executive Committee)
- XII. Adjourn**

R. Roesler declared the meeting adjourned at 11:41 AM.

**Secretary:**

**Chair:**

\_\_\_\_\_  
Lisa Lange

\_\_\_\_\_  
Robert Roesler

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Submitted by:** Joyce Prahm, Finance Director



**Executive Committee Minutes**

**August 28, 2017**

On August 27, 2017, Rhonda Hiller Fjeldberg, Program Development and Grant Director, contacted MNRAAA Chair, Bob Roesler, regarding membership on MNRAAA's Planning Committee for the review of 2018 Title III grant application/contract proposals. Current Planning Committee members, Don Ebel and Jane Baldwin, had previous commitments and needed to decline participation in the application/contract process. Therefore, Fjeldberg contacted two community members who agreed to participate in the review, per approval of the Board. The two community members are Janet Hagen, Wood Lake, and Carl Savick, Kiester.

Based on the Title III grant application/contract experience of Hagen and Savick, Roesler appointed them to the Planning Committee. Per the MNRAAA by-laws, the appointment of Hagen and Savick needed to be approved by the Board. An electronic (email) vote was sent to the Executive Committee on August 28, 2017. Executive Committee members (Lisa Lange, Rose Schlieman, Jason Swanson, Robert Roesler) unanimously agreed to Roesler's appointment of Hagen and Savick to the Planning Committee.

**Secretary:**

**Chair:**

\_\_\_\_\_  
Lisa Lange

\_\_\_\_\_  
Robert Roesler

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

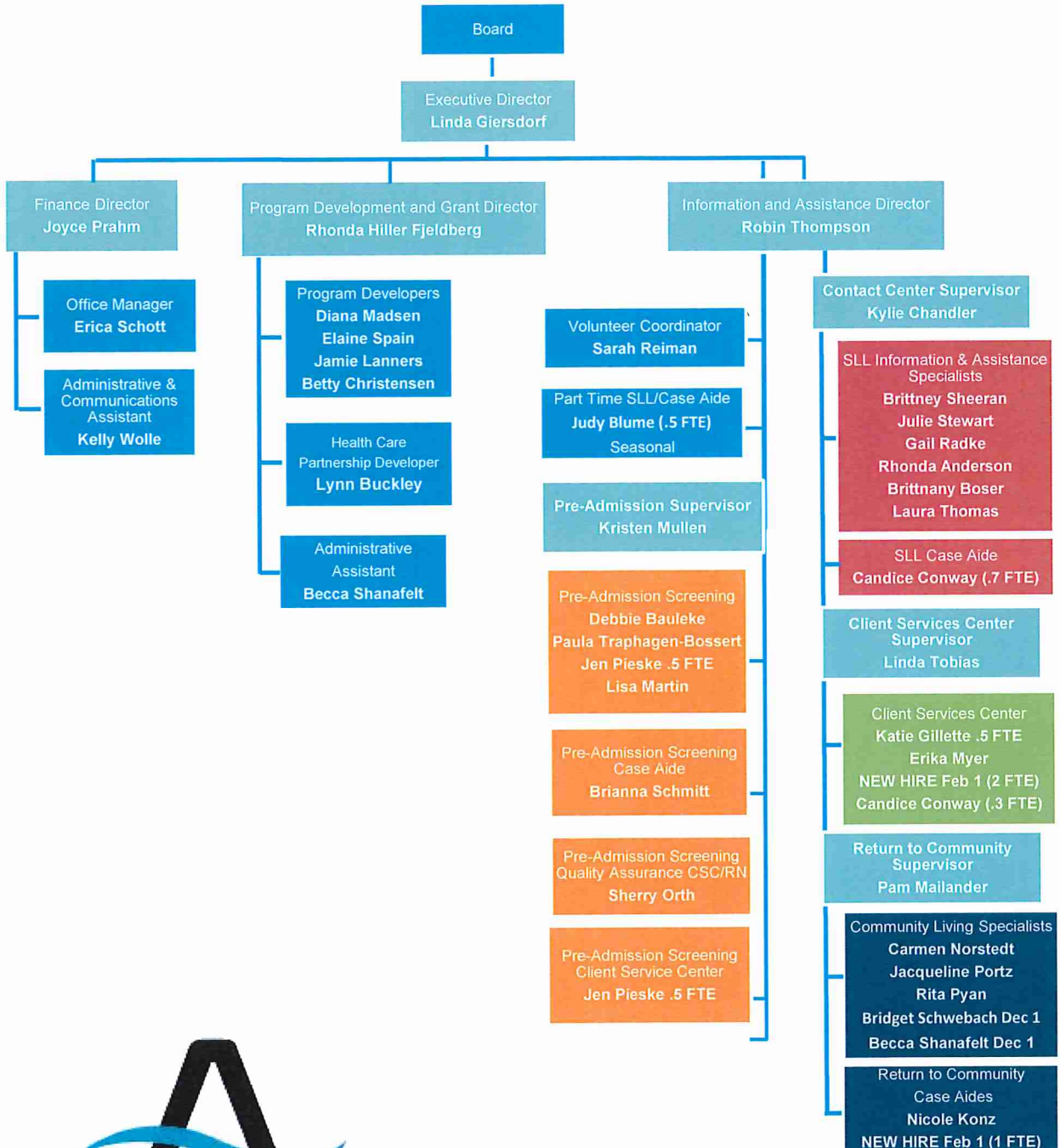
**Submitted by:** Linda Giersdorf, Executive Director





# Organization Chart

August 2017







TREASURER'S REPORT  
July 31, 2017

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CASH BALANCE JUNE 30, 2016	680,044.29
TOTAL CASH RECEIPTS	763,796.32
ACCOUNTS PAYABLE AND OTHER DISBURSEMENTS INCLUDING PAYROLL	(582,243.68)
CASH BALANCE JULY 31, 2017	<u><u>861,596.93</u></u>

MINNESOTA RIVER AREA AGENCY ON AGING, INC.  
 JULY 2017 CASH RECEIPTS  
 FY17

Description	Receipt Number	Element Number	Project Number	Trans (GL) Number	Amount
	CR#: 150		DATE: 07/03/17		8,000.00
Deva Nation Fiscal Sponsor	295	117685	30344	41040	8,000.00
<b>TOTALS</b>	<b>295</b>	<b>117685</b>	<b>30344</b>	<b>41040</b>	<b>8,000.00</b>
	CR#: 151		DATE: 07/12/17		5,246.10
Souix Falls Veteran Directed - Case Management	296	110703	30098	41010	420.92
Souix Falls Veteran Directed - Adm	296	110702	30098	41010	4,825.18
<b>TOTALS</b>	<b>592</b>	<b>221405</b>	<b>60196</b>	<b>82020</b>	<b>5,246.10</b>
	CR#: 152		DATE: 07/19/17		162,166.37
Prairie Five Congregate Meals 034-00W	300	117176	30335	40170	27,899.00
LSS Congregate Meals 042-E89	301	117174	30335	40170	68,545.00
Prairie Five Home Delivered Meals 035-00W	302	117177	30335	40170	7,921.00
LSS Home Delivered Meals 043-E89	303	117175	30335	40170	57,318.00
Mankato & North Mankato ACT on Alz Donation	304	117689	30345	40526	43.43
Mankato & North Mankato ACT on Alz Fiscal Agent Fee	304	117686	30345	40526	4.82
MOB Class Registration Fees	305	117555	30341	40005	435.12
<b>TOTALS</b>	<b>2119</b>	<b>821632</b>	<b>212371</b>	<b>281737</b>	<b>162,166.37</b>
	CR#: 153		DATE: 07/21/17		537,343.00
Title III-E Set Aside	306	117178	30342	40162	11,231.00
Title III-E Set Aside Administrative 7%	306	117180	30342	40162	290.00
Eldercare Development Partnership	307	117434	30328	40030	95,230.00
Outreach and Awareness	308	117040	30329	40075	13,141.00
Outreach and Awareness	308	117040	30329	40300	248,943.00
Outreach and Awareness	308	117040	30329	40105	61,386.00
Outreach and Awareness	308	117040	30329	40094	76,981.00
Outreach and Awareness Administrative 7%	308	117041	30329	40075	989.00
Outreach and Awareness Administrative 7%	308	117041	30329	40300	17,021.00
Outreach and Awareness Administrative 7%	308	117041	30329	40105	4,197.00
Outreach and Awareness Administrative 7%	308	117041	30329	40094	7,934.00
<b>TOTALS</b>	<b>3383</b>	<b>1288116</b>	<b>333644</b>	<b>441502</b>	<b>537,343.00</b>
	CR#: 154		DATE: 07/26/17		47,100.56
Diabetes Training Registration - PDC	309	117130	30339	40005	570.00
MI Pro Core Curriculum Refund - I&A	310	117135	30340	40520	121.60
MOB Class Registration Fees	311	117555	30341	40005	75.00
HLAYA - Mileage Reimbursement	312	117681	30337	40003	273.96
Healthy Living As You Age Reimbursement	313	117681	30337	41030	46,060.00
<b>TOTALS</b>	<b>1555</b>	<b>587182</b>	<b>151694</b>	<b>201563</b>	<b>47,100.56</b>
	CR#: 155		DATE: 07/28/17		3,940.29
Souix Falls Veteran Directed - Case Management	314	110703	30098	41010	2,851.00
Souix Falls Veteran Directed - Adm	314	110702	30098	41010	208.40
Diabetes Training Registration - PDC	315	117130	30339	40005	192.70
Mankato/North Mankato ACT - SHIP Grant Adm	316	117686	30345	40050	62.56
Mankato/North Mankato ACT - SHIP Grant Fiscal Sponsor	316	117687	30345	40050	625.63
<b>TOTALS</b>	<b>1575</b>	<b>573908</b>	<b>151225</b>	<b>202125</b>	<b>3,940.29</b>
<b>JULY 2017 TOTAL</b>	<b>9519</b>	<b>3609928</b>	<b>939474</b>	<b>1249987</b>	<b>763,796.32</b>

## Board Payment Listing

**Run Date:** 7/18/2017  
**Run Time:** 10:12:46 am  
**Page 1 of 2**

Check#	Check Date	Vendor Name	Check Amount	Description
6883	07/14/2017	Clear Channel Outdoor	10,000.00	Pass Thru Contractor
6884	07/14/2017	Schubert & Hoey Outdoor Advertis	795.00	Pass Thru Contractor
6885	07/14/2017	Multimedia Holding Company	1,699.00	Pass Thru Contractor
6886	07/14/2017	Fairway Outdoor Funding, LLC	2,799.99	Pass Thru Contractor
6887	07/14/2017	Fairway Outdoor Funding, LLC	6,930.00	Pass Thru Contractor
6888	07/14/2017	Learfield News & Ag LLC	17,528.00	Pass Thru Contractor
6889	07/14/2017	Lamar Companies	1,650.00	Pass Thru Contractor
6890	07/14/2017	Lamar Companies	6,370.00	Pass Thru Contractor
6891	07/14/2017	Lamar Companies	8,540.00	Pass Thru Contractor
6892	07/14/2017	Lamar Companies	3,075.00	Pass Thru Contractor
6893	07/14/2017	Lamar Companies	1,800.00	Pass Thru Contractor
6894	07/14/2017	Lamar Companies	350.00	Pass Thru Contractor
6895	07/14/2017	Daniel Smith	314.19	Pass Thru Contractor
6896	07/14/2017	Gnada Consulting LLC	5,360.00	Pass Thru Contractor
6897	07/14/2017	Gadget Guy MN	500.00	Pass Thru Contractor
6898	07/14/2017	LeadingAge Minnesota	350.00	Pass Thru Contractor
6899	07/14/2017	The Circle Corporation	1,215.00	Pass Thru Contractor
6900	07/14/2017	4 Imprint, Inc.	5,734.53	Pass Thru Contractor
6901	07/14/2017	Zenith Asset Company, LLC	2,988.04	Pass Thru Contractor
6902	07/14/2017	MRA-the Management Association	600.00	Job Postings
6903	07/14/2017	Consolidated Communications of M	183.61	Internet/Phone Book
6904	07/14/2017	Wells Fargo	6,021.54	Wells Fargo CC/ES
6905	07/14/2017	Wells Fargo	540.58	Wells Fargo CC/KW
6906	07/14/2017	Wells Fargo	664.75	Wells Fargo CC/LG
6907	07/14/2017	Wells Fargo	1,231.00	Wells Fargo CC/JP
6908	07/14/2017	Benefit Extras, Inc.	180.25	Contract Services
6909	07/14/2017	Lora Brady	111.74	Pass Thru Fiscal Agent
6910	07/14/2017	Marshall Independent	405.50	Job Posting
6911	07/14/2017	Sandi Lubrant	287.74	Fiscal Pass Thru Agent
6912	07/14/2017	B&K Designs	1,958.00	Apparel
6913	07/14/2017	Heglund Catering	840.63	CDSMP Leader Training Exp
6914	07/14/2017	LeeAnn Huebsch	200.00	Office Cleaning
6915	07/14/2017	Paragon	139.36	Printing - Checks
6916	07/14/2017	jobsHQ	1,533.68	Job Posting
6917	07/14/2017	Wheel-Herald	284.40	Job Posting
6918	07/14/2017	Fulda Free Press	63.00	Sr. Living Supplement
6919	07/14/2017	Innovative Office Solutions LLC	185.94	Copy Supplies
6920	07/14/2017	United States Postal Service	225.00	Annual Business Reply Permit Fee #95
6921	07/14/2017	Aurora Consulting	3,320.37	Strategic Planning
6922	07/14/2017	Metro Sales Inc.	377.00	Mankato Copier Lease
6923	07/14/2017	CompanyMileage.com, LLC	300.00	Service Provider
6924	07/14/2017	Charter Communications	179.95	Phone/Internet Mankato
6925	07/14/2017	MRCI	2,129.48	Pass Thru Contractor
6926	07/14/2017	Consumer Directions Inc.	1,064.74	Pass Thru Contractor
6927	07/14/2017	Southwester Center for Independent	576.00	Pass Thru Contractor

## Board Payment Listing

**Run Date:** 7/5/2017  
**Run Time:** 10:19:28 am  
**Page 1 of 1**

<u>Check#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>
6882	07/05/2017	Gnada Consulting LLC	6,180.00	Pass Thru Contract
		<b>Check Total</b>	<u>6,180.00</u>	
		<b>Report Total:</b>	<u>6,180.00</u>	

## Board Payment Listing

**Run Date:** 7/18/2017  
**Run Time:** 10:12:46 am  
**Page 2 of 2**

Check#	Check Date	Vendor Name	Check Amount	Description
6928	07/14/2017	Benefit Extras, Inc.	73.00	COBRA Adm
6929	07/14/2017	Insty-Prints of Mankato	49.97	Fiscal Agent Pass Thru
6930	07/14/2017	Thriveon	3,739.96	Seasonal Computers
6931	07/14/2017	Synergy Consulting LLC	1,623.87	Pass Thru Contractor
6932	07/14/2017	GMS, Inc.	67.00	Consultant Services
6933	07/14/2017	Shred-it USA LLC	75.95	Service Provider
6934	07/14/2017	MRA-the Management Association	907.50	Compensation Services
6935	07/14/2017	Tersteeg's	218.99	Strategic Planning Meeting
6936	07/14/2017	Julie Van Name	25.68	Vol Mileage
6937	07/14/2017	Cliff Vrieze	81.30	Vol Mileage
6938	07/14/2017	June Geselius	29.96	Vol Mileage
6939	07/14/2017	James Christopherson	25.04	Vol Mileage
6940	07/14/2017	Helen Brinks	32.10	Vol Mileage
6941	07/14/2017	Ken Meister	61.53	Vol Mileage
6942	07/14/2017	Health Partners	1,126.17	Dental Premium Aug
6943	07/14/2017	K. Madsen Consulting	900.00	MOB Training
6944	07/14/2017	Twin Cities Public Television, Inc.	3,357.14	Pass Thru Contractor
6945	07/14/2017	Multimedia Holding Company	1,600.00	Pass Thru Contractor
6946	07/14/2017	Multimedia Holding Company	6,842.33	Pass Thru Contractor
6947	07/14/2017	Multimedia Holding Company	8,300.00	Pass Thru Contractor
<b>Check Total</b>			<u><u>130,740.50</u></u>	
<b>Report Total:</b>			<u><u>130,740.50</u></u>	

## Board Payment Listing

Run Date: 7/26/2017  
Run Time: 1:49:40 pm  
Page 1 of 1

Check#	Check Date	Vendor Name	Check Amount	Description
6948	07/26/2017	Southwester Center for Independent	384.00	Pass Thru Contractor
6949	07/26/2017	MRCI	4,441.18	Pass Thru Contractor
6950	07/26/2017	Diversified Resource Management	1,800.00	August Rent Slayton
6951	07/26/2017	Broad Street Group, LLC	3,808.00	August Rent Mankato
6952	07/26/2017	Nathaniel Gotlieb	45.00	Fiscal Pass Thru
6953	07/26/2017	Colonial Life	775.88	Voluntary Ins
6954	07/26/2017	Thriveon	58.00	Monthly Service Fee
6955	07/26/2017	MRA-the Management Association	885.00	Supervisor Training
6956	07/26/2017	Metro Sales Inc.	462.41	Copier Lease/Slayton
6957	07/26/2017	Xcel Energy	299.24	Monthly Service
6958	07/26/2017	PreferredOne Insurance Company	20,278.68	HeaLth Insurance August
6959	07/26/2017	Lutheran Social Service of MN	125,863.00	Subgrantee
6960	07/26/2017	Prairie Five CAC Inc	35,820.00	Subgrantee
6961	07/26/2017	Standard Insurance Company	988.53	Life, AD&D, LTD
6962	07/26/2017	Amy Wilde	250.38	Bd Mileage
6963	07/26/2017	Candace Fenske	64.20	Bd Mileage
6964	07/26/2017	Gerald Engstrom	59.92	Vol Mileage
6965	07/26/2017	Metro Sales Inc.	112.50	Copier Supplies/Mankato
6966	07/26/2017	MacPhail Center for Music	300.00	Fiscal Agent Pass Thru
6967	07/26/2017	Stinson Leonard Street	198.00	Professional Services
6968	07/26/2017	Brede Exposition Services	1,910.00	Pass Thru Contractor
6969	07/26/2017	Newman Signs, Inc.	4,400.00	Pass Thru Contractor
6970	07/26/2017	Lamar Companies	350.00	Pass Thru Contractor
6971	07/26/2017	Lamar Companies	3,850.00	Pass Thru Contractor
6972	07/26/2017	Lamar Companies	350.00	Pass Thru Contractor
6973	07/26/2017	Clear Channel Outdoor	7,400.00	Pass Thru Contractor
6974	07/26/2017	Gary Tucker Foster	720.00	Pass Thru Contractor
6975	07/26/2017	Access Press, LTD	1,132.32	Pass Thru Contractor
6976	07/26/2017	Lands End Business Outfitters	53,566.98	Pass Thru Contractor
6977	07/26/2017	Granite Falls Living at Home/Block	40.00	DSMP Class Registration Refund
<b>Check Total</b>			<b>270,613.22</b>	
<b>Report Total:</b>			<b>270,613.22</b>	





**TREASURER'S REPORT**  
**August 31, 2017**

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CASH BALANCE JULY 31, 2017	861,596.93
TOTAL CASH RECEIPTS	793,401.81
ACCOUNTS PAYABLE AND OTHER DISBURSEMENTS INCLUDING PAYROLL	(679,713.02)
CASH BALANCE AUGUST 31, 2017	<u><u>975,285.72</u></u>

MINNESOTA RIVER AREA AGENCY ON AGING, INC.  
AUGUST 2017 CASH RECEIPTS  
FY17

Description	Receipt Number	Element Number	Project Number	Trans (GL) Number	Amount
	CR#: 156		DATE: 08/04/17		367,881.00
Long Term Care Consultation Expansion FY17	317	117076	30323	40080	69,598.00
Pre-Admission Screening FY17	318	117047	30325	40085	58,028.00
Pre-Admission Screening FY17	318	117047	30325	40086	19,342.00
Client Service Center FY17	319	117670	30320	40300	54,608.00
Return to Community FY17	320	117308	30324	40300	94,266.00
Pre-Admission Screening/Client Services Center FY17	321	117675	30321	40085	31,721.00
Pre-Admission Screening/Client Services Center FY17	321	117675	30321	40086	10,573.00
MIPPA FY17	322	117179	30331	40105	13,097.00
One Stop Shop FY17	323	117020	30322	40310	16,648.00
<b>TOTALS</b>	<b>2879</b>	<b>1055697</b>	<b>272912</b>	<b>361437</b>	<b>367,881.00</b>
	CR#: 157		DATE: 08/09/17		2,409.57
Souix Falls Veteran Directed - Case Management	324	110703	30098	41010	757.12
Staff Reimbursements	325	117125	30338	40003	764.26
Mankato/North Mankato ACT - SHIP Grant Adm	326	117686	30345	40050	62.56
Mankato/North Mankato ACT - SHIP Grant Fiscal Sponsor	326	117687	30345	40050	625.63
Tai Ji Quan Class Registrations	327	117555	30341	40005	200.00
<b>TOTALS</b>	<b>1628</b>	<b>580756</b>	<b>151467</b>	<b>201118</b>	<b>2,409.57</b>
	CR#: 158		DATE: 08/17/17		419,431.04
Amazon Smiles Donations	328	113010	30299	40526	27.04
Deva Nation - Adm	329	117684	30344	41040	485.00
Deva Nation	329	117685	30344	41040	7,515.00
Staff Reimbursements	330	117125	30338	40003	22.00
Mankato/N. Mankato ACT - Signing Hills Registration	331	117688	30345	40005	63.00
Mankato/N. Mankato ACT - Signing Hills Registration Adm Fee	331	117686	30345	40005	7.00
Act on Alz Tech Assistance - Arlington	332	116151	30319	40520	100.00
Act on Alz Tech Assistance - Granite Falls	332	116152	30319	40520	1,100.00
Act on Alz Tech Assistance - Litchfield	332	116153	30319	40520	2,100.00
Act on Alz Tech Assistance - Waseca	332	116154	30319	40520	1,600.00
Act on Alz Tech Assistance - Sibley County	332	116155	30319	40520	1,600.00
Title III-E Set Aside Registrations	333	117178	30342	40005	375.00
Legal Advocacy for Older America 001-316	334	117245	30332	40120	23,996.00
Granit Falls Intergenerational Chore 019-00W	334	117252	30332	40120	5,106.00
Homemaker/Chore Program 056-009	334	117260	30332	40120	3,113.00
CCT Senior Transportation Program	334	117261	30332	40120	18,237.00
LSS Caregiver Supp & Respite Program	334	117171	30333	40163	32,694.00
P5 Congregate Meal Program 034-00W	334	117176	30335	40170	6,229.00
LSS Congregate Meal Program 042-E89	334	117174	30335	40170	13,281.00
P5 HDM Program 035-00W	334	117177	30335	40170	6,822.00
LSS HDM Program 043-E89	334	117175	30335	40170	57,010.00
Information and Assistance State PAP	334	117135	30340	40094	21,673.00
Information and Assistance State LTC/SLL	334	117135	30340	40099	20,273.00
Program Development and Coordination	334	117130	30339	40015	10,000.00
Administration	334	117125	30338	40010	19,420.00

MINNESOTA RIVER AREA AGENCY ON AGING, INC.  
AUGUST 2017 CASH RECEIPTS  
FY17

LSS NSIP	334	117181	30336	40180	54,923.00
P5 NSIP	334	117183	30336	40180	21,359.00
Caring Connection 038-009	334	117255	30332	40120	5,391.00
A.C.E. Telephone Reassurance 053-008	334	117256	30332	40120	5,050.00
VINE's Helping Hands 065-009	334	117262	30332	40120	21,237.00
VINE Evidence-Based Helath Promotion 060-009	334	117159	30334	40152	4,717.00
A.C.E. Evidence-Based Programs 061-008	334	117160	30334	40152	2,025.00
A.C.E. Respite and Counseling 027-008	334	117170	30333	40163	9,863.00
Family Caregiver Project 040-009	334	117168	30333	40163	6,229.00
Caregiver Support & Respite Program 044-009	334	117166	30333	40163	6,369.00
Administration	334	117125	30338	40010	19,420.00
Program Development and Coordination	334	117130	30339	40015	10,000.00
<b>TOTALS</b>	<b>12321</b>	<b>4328452</b>	<b>1122322</b>	<b>1488303</b>	<b>419,431.04</b>

CR#: 159                      DATE: 08/25/17                      2,301.26

Title III-E Set Aside Registrations	335	117178	30342	40005	1,859.30
Condolence & Congratulation Staff Contributions	336	997000	39700	21500	50.00
Mankato/North Mankato ACT - SHIP Grant Fiscal Sponsor	337	117687	30345	40050	254.52
Mankato/North Mankato ACT - SHIP Grant Adm	337	117686	30345	40050	25.44
Mankato/North Mankato Singing Hills Donation	338	117689	30345	40526	100.80
Mankato/North Mankato Singing Hills Donation Adm	338	117686	30345	40526	11.20

**TOTALS**                      **2021**    **1584926**    **191422**    **222657**    **2,301.26**

CR#: 160                      DATE: 08/28/17                      554.96

Mankato/North Mankato ACT - SHIP Grant Fiscal Sponsor	339	117687	30345	40050	254.52
Mankato/North Mankato ACT - SHIP Grant Adm	339	117686	30345	40050	25.44
Title III-E Set Aside Registrations	340	117178	30342	40005	275.00

**TOTALS**                      **1018**    **352551**    **91032**    **120105**    **554.96**

CR#: 161                      DATE: 08/29/17                      823.98

Souix Falls Veteran Directed - Case Management	341	110703	30098	41010	618.16
Souix Falls Veteran Directed - Adm	341	110702	30098	41010	205.82

**TOTALS**                      **682**    **221405**    **60196**    **82020**    **823.98**

**AUGUST 2017 TOTAL**                      **20549**    **8123787**    **1889351**    **2475640**    **793,401.81**

## Board Payment Listing

Run Date: 8/9/2017  
Run Time: 3:04:35 pm  
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Check#	Check Date	Vendor Name	Check Amount	Description
6978	08/09/2017	Brede Exposition Services	819.00	Pass Thru Contractor
6979	08/09/2017	Allegra	6,333.07	Pass Thru Contractor
6980	08/09/2017	Bankers Advertising Company	4,342.33	Pass Thru Contractor
6981	08/09/2017	Schubert & Hoey Outdoor Advertis	795.00	Pass Thru Contractor
6982	08/09/2017	Gnada Consulting LLC	2,820.00	Pass Thru Contractor
6983	08/09/2017	Kerry Gardner	1,950.00	Pass Thru Contractor
6984	08/09/2017	Lamar Companies	21,785.00	Pass Thru Contractor
6985	08/09/2017	Multimedia Holding Company	1,699.00	Pass Thru Contractor
6986	08/09/2017	Kerry Gardner	2,145.00	Pass Thru Contractor
6987	08/09/2017	Kerry Gardner	2,925.00	Pass Thru Contractor
6988	08/09/2017	Twin Cities Public Television, Inc.	3,357.14	Pass Thru Contractor
6989	08/09/2017	First Advantage Background Servic	791.80	Service Contract
6990	08/09/2017	Crossview Covenant Church	225.00	Staff Training Room Reservation
6991	08/09/2017	Tersteeg's	85.91	Board Meeting Refreshments
6992	08/09/2017	The Barclay Group LLC	1,087.50	Pass Thru Contractor
6993	08/09/2017	Innovative Office Solutions LLC	62.68	Office Supplies
6994	08/09/2017	LeeAnn Huebsch	160.00	Service Contract
6995	08/09/2017	Charter Communications	179.95	Phone/Internet Mankato
6996	08/09/2017	United States Postal Service	100.00	Acct Deposit / BRM 950-001
6997	08/09/2017	Shred-it USA LLC	73.41	Service Provider
6998	08/09/2017	Metro Sales Inc.	377.00	Copier Lease Mankato
6999	08/09/2017	CompanyMileage.com, LLC	300.00	Service Provider
7000	08/09/2017	Verizon	514.87	Cell Phone & Hot Spots
7001	08/09/2017	Thriveon	5,678.43	Monthly Service & Support
7002	08/09/2017	Vast Broadband	185.48	Internet Slayton
7003	08/09/2017	Cliff Vrieze	113.78	Vol Mileage
7004	08/09/2017	Geraldine Jensen	126.35	Vol Mileage
7005	08/09/2017	Rich Clifton	67.95	Vol Mileage
7006	08/09/2017	Linda Kruse	81.32	Vol Mileage
7007	08/09/2017	Sandi Lubrant	200.00	Fiscal Agent Pass Thru
7008	08/09/2017	Insty-Prints of Mankato	115.45	Fiscal Agent Pass Thru
7009	08/09/2017	MRCI	2,659.00	Pass Thru Contractor
7010	08/09/2017	Southwester Center for Independent	192.00	Pass Thru Contractor
7011	08/09/2017	Prairie Home Hospice and Commun	80.00	Conference Fee Refund
7012	08/09/2017	Swift County Monitor News	427.50	Position Posting
7013	08/09/2017	Redwing Publishing	611.70	Position Posting
7014	08/09/2017	Lakeland Broadcasting	369.00	Position Posting
7015	08/09/2017	jobsHQ	1,554.72	Position Posting
7016	08/09/2017	Marshall Independent	142.58	Position Posting
7017	08/09/2017	The Journal	966.60	Position Posting
7018	08/09/2017	Heglund Catering	296.85	MOB Training
7019	08/09/2017	K. Madsen Consulting	485.55	Consultant Services
7020	08/09/2017	Health Partners	1,126.17	Dental Premium Sept
7021	08/09/2017	Benefit Extras, Inc.	180.25	Contract Services
7022	08/09/2017	Mary Ann Boe	8,515.00	Fiscal Agent Pass Thru

# Board Payment Listing

Run Date: 8/9/2017  
Run Time: 3:04:35 pm  
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Check#	Check Date	Vendor Name	Check Amount	Description
		Check Total	<u>77,104.34</u>	
		Report Total:	<u>77,104.34</u>	

## Board Payment Listing

Run Date: 8/17/2017  
Run Time: 1:52:42 pm  
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<u>Check#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>
7023	08/17/2017	Wells Fargo	5,190.24	Wells Fargo CC/ES
7024	08/17/2017	Wells Fargo	1,144.16	Wells Fargo CC/KW
7025	08/17/2017	Wells Fargo	3,034.97	Wells Fargo CC/JP
7026	08/17/2017	Wells Fargo	1,928.77	Wells Fargo CC/LG
		<b>Check Total</b>	<u>11,298.14</u>	
		<b>Report Total:</b>	<u>11,298.14</u>	