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October 25, 2017

9:30 a.m.

(Note change in meeting time. The Finance Committee will be meeting at 9:00.)

	<u>Page</u>	<u>Action</u>
I. Call to Order – (Bob Roesler)		
II. Welcome and Introductions – (Bob)		
III. Approval of Agenda – (Bob)		Action
IV. Approval of September 20, 2017 Board Meeting Minutes – (Bob)	1-4	Action
V. Chair's Report – (Bob)		
A. Strategic Plan Draft	5-10	
B. Other		
VI. Mission Moment – (Elaine Spain, Program Developer)		
VII. Executive Director's Report – (Linda)		
A. 2018 Area Plan		
B. Outreach Efforts		
C. Medicare Open Enrollment		
D. Other		
VIII. Title III Grants/Contracts – (Rhonda Hiller Fjeldberg)		
A. Approval of September 6 th & 7 th Planning Committee Meeting Minutes	11-15	Action
B. MBA Waiver Request – Contracting with For-Profit Organization		Action
C. 2018 Prairie Five Chore Program Grant Award		
D. LSS Change Request – Cosmos	16-17	Action
IX. Finance Report – (Joyce Prahm)		
A. Approval of September 30, 2017 Treasurer's Report	18-25	Action
B. Third Quarter Financials	26-27	
C. Give to the Max Day – November 16, 2017		Action
X. Succession Planning – (Julia Classen, Aurora Consulting)		
XI. Other – (Bob)		
XII. Next Meeting – November 15, 2017 (Executive Committee)		
XIII. Adjourn – (Bob)		

A Community Conversation will be held immediately following the conclusion of the meeting.
If you have not sent a RSVP, please contact Erica at eschott@mnraaa.org or
507.387.1256 x 104. Lunch will be provided.

September 20, 2017

9:00 a.m.

MEMBERS PRESENT: Lisa Lange, Robert Roesler, Amy Wilde, Rose Schlieman, Jason Swanson, Donald Ebel

MEMBERS ABSENT: Timothy Bachenberg, Jane Baldwin, Mary Perry, Candace Fenske

QUORUM PRESENT: Yes

STAFF/GUESTS PRESENT: Linda Giersdorf, Joyce Prahm, Kelly Wolle, Rhonda Hiller Fjeldberg, Erick Hedman (Prairie 5), Andrea Lingl (LSS)

I. Call to Order

Chair R. Roesler called the meeting to order at 9:06 AM.

II. Welcome and Introductions

III. Approval of Agenda

Motion made by J. Swanson and seconded by L. Lange to recommend approval of the agenda with the changes listed below. Motion approved.

- Item 8, C will become D, D will become C
- Item 9, new item C – LSS Mapleton Site change request

IV. Approval of Minutes

A. July 19, 2017 Board Meeting

Motion made by R. Schlieman and seconded by A. Wilde to approve the July 19, 2017 Board minutes as presented. Motion approved.

B. August 28, 2017 Executive Committee Meeting

Motion made by J. Swanson and seconded by R. Schlieman to approve the August 28, 2017 Executive Committee minutes as presented. Motion approved.

V. Chair's Report

A. Ratification of Approval of July Board Agenda

Motion made by J. Swanson and seconded by L. Lange to ratify approval of the July Board agenda. Motion approved.

B. Succession Planning with Aurora Consulting

Chair, R. Roesler reported that Julia Classen from Aurora Consulting met with the Governance and Executive Committees on August 30 to discuss goals for leadership and succession items for the Executive Director and Board Members. They discussed inclusivity of diversity, ethnicity, age and background to represent the communities of the 27 counties. Julia will come to the October meeting to report to the full Board.

C. August 22 Staff Retreat

D. Ebel stopped in during the lunch hour at the August 22 MNRAAA Staff Retreat to give a thank you from the Board.

D. MBA Outstate Meeting

Chair, R. Roesler reported that he and Linda Giersdorf, Executive Director, attended the MBA Outstate Meeting in St. Cloud. MBA Board and staff members are currently planning their next State Plan and gathering community input.

D. Ebel is looking to bring the MBA Executive Director as the guest speaker for the Chesley

Lecture in April. Don will work with L. Giersdorf.

E. Expiration of First Terms of Board Members

The terms for A. Wilde, J. Baldwin and L. Lange were drawn to be 1 year terms. Board members whose terms will expire on December 31, 2017 may reapply, if they wish.

There was discussion on the future look of the board including demographic representation and the size of the Board.

F. Other

VI. Mission Moment

Mankato and North Mankato ACT on Alzheimer's started the Singing Hills Chorus. L. Giersdorf and Joyce Prahm, Finance Director, attended their Kick-Off. First performance on December 16.

VII. Executive Director's Report

A. Staffing Update

L. Giersdorf reported we are fully staffed at this time. An additional Case Aide may be hired in February, depending on work load.

B. Outreach Efforts

L. Giersdorf conducted a presentation on what a AAA is and the services they provide for social service/human services directors in Regions 6E, 6W and 8. Will have additional presentations for McLeod County, Mid-MN Development Commission and Region 9 Human Services Directors.

C. MN 2030 Community Conversations

L. Giersdorf talked about the MN 2030 Conversations that were discussed at the July Board Meeting.

As part of MN 2030, MBA and AAAs will be holding Community Conversations where interactive discussions will be held with a variety of individuals, facilitated by Program Development staff. Discussions will focus on the home and community-based services that will be needed for older adults to age well and live well.

D. Other

L. Giersdorf provided the latest information on the repeal of the Affordable Care Act.

VIII. Finance Report

A. Approval of Treasurer's Reports

1. July 31, 2017

Motion made by J. Swanson and seconded by L. Lange to approve the July 31, 2017 Treasurer's Report as presented. Motion approved.

2. August 31, 2017

Motion made by J. Swanson and seconded by L. Lange to approve the August 31, 2017 Treasurer's Report as presented. Motion approved.

B. Approval of September 13, 2017 Finance Committee Minutes

Motion made by L. Lange and seconded by D. Ebel to approve the September 13, 2017 Finance Committee minutes as presented. Motion approved.

C. Credit Card for Candice Conway

Motion made by R. Schlieman and seconded by J. Swanson to approve a \$3,000 credit limit card for Candice Conway, Administrative Case Aide, increasing MNRAAA's overall credit by the same amount. Motion approved.

D. Closed Meeting

Motion made by J. Swanson and seconded by R. Schlieman to close the meeting for 2018 Staff Compensation and Health Insurance Recommendations and 2018 Title III Funding Recommendations. Motion approved.

Motion made by J. Swanson and seconded by L. Lange to re-open the meeting. Motion approved.

E. 2018 Staff Compensation and Health Insurance Recommendation

Motion made by J. Swanson and seconded by L. Lange to approve the updated 2017 MRA grade/salary structure with recommended employee salaries effective January 1, 2018 and 2018 benefit plans and employee rates as presented. Motion approved.

IX. 2018 Title III Funding Recommendations

A. Recommendations

Title III-B

Motion made by D. Ebel and seconded by L. Lange to approve Planning Committee's recommendations for the 2018 Title III-B Funding as presented. Motion approved.

Title III-C

Motion made by L. Lange and seconded by J. Swanson to approve the 2018 Title III-C (C1 and C2) Funding Recommendations as presented. Motion approved.

Title III-D

Motion made by A. Wilde and seconded by J. Swanson to approve the 2018 Title III-D Funding Recommendation as presented. Motion approved.

Title III-E

Motion made by J. Swanson and seconded by L. Lange to approve the 2018 Title III-E Funding Recommendations as presented. Motion approved.

Motion made by Chair, R. Roesler and seconded by J. Swanson to send thank you notes to Planning Committee members, Carl Savick, Janet Hagen, Mary Perry and Rose Schlieman. Motion approved

B. Mapleton Site Change Request

R. Hiller Fjeldberg, Program Development and Grant Director, presented a request to change the traditional dining site in Mapleton to a dinner's club at Maggie J.'s restaurant.

Motion made by J. Swanson, seconded by L. Lange to approve the request to change location. Motion approved.

X. 2018 Area Plan

A. MBA Waiver Requests

L. Giersdorf reported that as part of the Area Plan on Aging process, Area Agencies on Aging (AAA) are required to submit waiver requests to the Minnesota Board on Aging (MBA) if they are proposing to do something "outside the norm". The requests must be approved by the governing body of the AAA in order to be submitted to MBA for consideration. Following are waiver requests that staff request be approved for submittal to MBA.

1. Information and Assistance as Direct Service

In Minnesota, AAAs cannot provide a direct service unless they receive approval from MBA. The work MNRAAA does through the Senior LinkAge Line® is a direct service and therefore we need to request a direct service waiver for the provision of information and assistance.

Motion made by L. Lange and seconded by A. Wilde to approve the Information and Assistance as Direct Service waiver request as presented. Motion approved.

2. Non-implementation of Cost-sharing

It is a requirement that certain Title III services have a cost-sharing plan. However, AAAs can request a waiver to forego cost sharing for some services. Examples include: projects where cost sharing would be a hardship for the majority of the participants (those at or below the Federal Poverty Guidelines) and in situations that are not conducive to having cost share discussions with individual consumers, such as

group sessions.

Motion made by L. Lange and seconded by R. Schlieman to approve the Non-implementation of cost-sharing waiver request as presented. Motion approved.

3. Title III-D as Direct Service

In Minnesota, AAAs cannot provide a direct service unless they receive approval from MBA. For the past several years, MNRAAA has utilized a portion of Title III-D funding to provide the direct service of Evidence-Based Health Promotion Programs. This year, we only received one grant proposal for evidence-based programming. Obtaining the direct service waiver will ensure MNRAAA can provide the fidelity monitoring that's required for evidence-based programs, adequately coordinate the project over the 27-county area, and pay for programming supplies.

Motion made by L. Lange and seconded by A. Wilde to approve the Title III-D as Direct Service waiver request as presented. Motion approved.

B. Presentation of Outcomes

2018 will be the last year of the current Area Plan outcomes.

The outcomes haven't changed from 2017, but there have been changes to the proposed activities.

C. Presentation of Budget – (Joyce)

Prahm reported on the 2018 Area Plan budget highlighting differences from 2017 to 2018 including technology upgrades and staff crosswalk.

D. Approval of 2018 Area Plan – (Linda)

Motion made by D. Ebel and seconded by R. Schlieman to approve the 2018 Area Plan with a correction to Becca Shanafelt staff time percentage. Motion approved.

XI. Compensation Philosophy – (Wendi Lindberg, MRA)

Wendi Lindberg, MRA, presented on the impact and uses of a developing a compensation philosophy. Motion made by J. Swanson and seconded by L. Lange to approve the Compensation Philosophy as presented. Motion approved.

XII. Other

Next Meeting – October 25, 2017

Adjourn – (Bob)

R. Roesler declared the meeting adjourned at 1:00 P.M.

Secretary:

Chair:

Lisa Lange

Robert Roesler

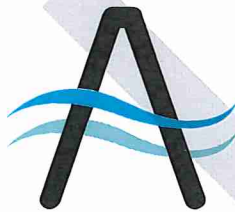
Date: _____

Date: _____

Submitted by: Kelly Wolle, Administrative & Communications Assistant



STRATEGIC PLAN | 2018 - 20?



MINNESOTA RIVER
Area Agency on Aging®

OVERVIEW

Dear Community Members, Stakeholders, and Colleagues:

The latest U.S. Census data shows that one in five individuals living in the twenty-seven-county area of the Minnesota River Area Agency on Aging® (MNRAAA) is age 60 or older.

We know the majority of these individuals hope to stay in their homes for as long as possible, but in order to do so, may need community-based services and supports.

Because of our country's aging demographics, Area Agencies on Aging (AAA) are more important than ever. MNRAAA is one of over 600 AAAs serving older adults in the U.S. and one of seven in Minnesota. Under the Older Americans Act, AAAs are charged with helping vulnerable older adults live with independence and dignity in their homes and communities.

MNRAAA's key roles include administration and fund distribution, advocacy, program development, and information and assistance. In response to the increasing community need for services and supports, our board and staff came together to plan. Together we:

- Developed our theory of change
- Examined our current environment – locally to nationally in scope
- Created a vision for our work
- Updated our mission statement
- Determined our strategic directions

We are proud to present our 2018-2022 strategic plan. Our plan focuses on providing the services and supports that can be relied upon by our growing population of older adults. With our plan, we will work toward our vision: *Older adults thrive in southwest Minnesota.*

Sincerely,

Robert Roesler, *Chair*

Linda Giersdorf, *Executive Director*

Our Mission

The Minnesota River Area Agency on Aging provides advocacy, information, resources, and assistance so that older adults can maintain the lifestyle of their choice.

Our Vision

Older adults thrive in Southwest Minnesota.

THEORY OF CHANGE

Our theory of change shows the change we hope to make in Southwest Minnesota.

At the Minnesota River Area Agency on Aging® (MNRAAA), our work helps older adults thrive in Southwest Minnesota. We believe that older adults thrive when they are able to maintain the lifestyle of their choice.

We want adults to have choices as they age. Older adults who are prepared for long-term care costs; who are safe from exploitation; and who have caregivers in their lives have more choices for how they wish to live.

MNRAAA is the gateway to resources for older adults, caregivers and service providers in the twenty-seven counties of southwest Minnesota. We strive to ensure that services are available for older adults and caregivers by helping our communities and providers access resources. We also provide information and assistance to help adults find and use those services.

Older Adults Thrive in Southwest Minnesota

Older adults are able to maintain the lifestyle of their choice



Adults are prepared for long-term care costs

Adults are successful caregivers

Adults are safe from exploitation



Services are available for older adults & caregivers

Resources are available to communities & providers serving older adults and caregivers

Older adults and caregivers have the information & assistance they need to access services





Strategic Direction One

EXPAND ACCESS AND AVAILABILITY OF SERVICES

Services

Identify and prioritize services for strategic development.

Maximize the use of adaptive technology to expand or sustain services.

Providers

Enhance MNRAAA's relationships with service providers.

Workforce

Invest in workforce and volunteer recruitment, retention, and development.



Strategic Direction Two

EXPAND ORGANIZATION CAPACITY

Leadership

Provide leadership development for staff and board.

Conduct targeted board recruitment.

Resources

Seek new funding opportunities.

Promote MNRAAA and its mission.

STRATEGIC PLANNING TEAM

MNRAAA staff and board created this strategic plan together in a series of retreats.

MNRAAA Staff

Linda Giersdorf, *Executive Director*
Joyce Prahm, *Finance Director*
Erica Schott, *Office Manager*
Kelly Wolle, *Administrative & Communications Assistant*
Rhonda Hiller Fjeldberg, LSW, *Program Development and Grant Director*
Jamie Enger-Lanners, *Program Developer*
Robin Thompson, *Information & Assistance Director*
Pam Mailander, RN, *Contact Center Coordinator*
Jacqueline Portz, RN/BSN, *Community Living Specialist*
Kylie Chandler, *Senior LinkAge Line® Supervisor*
Kristen Mullen, LSW, *Pre-Admission Screening Supervisor*
Bridget Schwebach, *Senior Outreach Specialist*

MNRAAA Board

Dr. Timothy Bachenberg, Windom
Jane Baldwin, Madison
Dr. Donald Ebel, Mankato
Candace Fenske, Madelia
Lisa Lange, *Secretary*, Sherburn
Mary Perry, Slayton
Robert Roesler, *Chair*, Sherburn
Rose Schlieman, *Vice Chair*, Holloway
Jason Swanson, *Treasurer*, Walnut Grove
Amy Wilde, Dassel

Facilitation

Al Onkka, *Aurora Consulting*
Sarah Cohn, *Aurora Consulting*



PLANNING COMMITTEE MEETINGS
Wednesday, September 6, 2017 ~ 9:00 a.m. - 3:00 p.m.
Thursday, September 7, 2017 ~ 9:00 a.m. - 4:00 p.m.
Redwood Area Community Center ~ Board Room
Redwood Falls, Minnesota

MEMBERS PRESENT: Janet Hagen, Mary Perry, Karl Savick, Rose Schlieman
MEMBERS ABSENT: Jane Baldwin, Don Ebel
QUORUM PRESENT: Yes
STAFF PRESENT: Betty Christensen, Rhonda Hiller Fjeldberg, Linda Giersdorf

I. Call to Order

Program Development and Grant Director R. H. Fjeldberg called the meeting to order on Thursday, September 27, 2017 at 9:05 a.m.

II. 2018 Title III Funding Overview and Process

Fjeldberg provided an overview of the two-day meeting, distributed supporting materials and outlined the review and recommendation process. Applicant presentations were scheduled as follows:

Wednesday, September 6

- A.C.E. of Southwest Minnesota
 - A.C.E. Telephone Reassurance and Visiting
 - A.C.E. Evidence-Based Programs
 - A.C.E. Respite and Counseling
- Wellspring Faith in Action
 - Family Caregiver Project
- Lutheran Social Service of Minnesota
 - LSS Congregate and Home Delivered Meals Programs
 - LSS Caregiver Support and Respite Program
- Interfaith Caregivers – Faith in Action in Faribault County
 - Homemaker/Chore Program
 - Caregiver Support and Respite Program
- Southern Minnesota Regional Legal Services
 - Legal Advocacy for Older Americans Project

Thursday, September 7

- VINE Faith in Action
 - VINE Caring Connection
 - VINE's Helping Hands Outreach to Elders from Diverse Cultures
- Central Community Transit
 - CCT Senior Transportation Program
- Prairie Five Community Action Council
 - Prairie Five Congregate and Home Delivered Meals Programs
 - Prairie Five Chore Program
- Yellow Medicine East Community Education
 - Granite Falls Intergenerational Chore Service

III. 2018 Title III Funding Recommendations

Discussion followed presentations and the following recommendations will be made to the MNRAAA Board of Directors:

A. Title III-B Supportive Services

1. A.C.E. Telephone Reassurance and Visiting

Request: \$28,900

Motion made by J. Hagen and seconded by M. Perry as follows:

Recommendation: Not to fund the proposed project.

Rationale: •Requests for Title III-B funding exceed the 2018 funds available.

- Telephone Reassurance and Visiting are not priority services.
- Other options may exist to support the project.

Motion approved.

2. VINE Caring Connection Visiting Program

Request: \$26,864

Motion made by J. Hagen and seconded by M. Perry as follows:

Recommendation: Not to fund the proposed project.

Rationale: •Requests for Title III-B funding exceed the 2018 funds available.

- Visiting is not a priority service.
- Other options may exist to support the project.

Motion approved.

3. VINE's Helping Hands Outreach to Elders from Diverse Cultures

Request: \$82,691

Motion made by M. Perry and seconded by R. Schlieman as follows:

Recommendation: Fund the project in the amount of \$79,477.

Grant award contingencies: (a) Revise the budget to reflect the \$79,477 award and submit it to MNRAAA by a specified date; and (b) As a result of limited Title III-B funds, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.10.2018, include plan progress/results in 2nd, 3rd and 4th quarter reports.

Rationale: •Requests for Title III-B funding exceed the 2018 funds available.

- Other options may exist to support the project.

Motion approved.

4. Legal Advocacy for Older Americans Project

Request: \$52,000

Motion made by R. Schlieman and seconded by C. Savick as follows:

Recommendation: Amend the 2016 contract with Southern Minnesota Regional Legal Services for an amount not to exceed \$48,000 of federal funds for legal assistance and legal education (units of service and rate/unit are subject to MNRAAA staff approval of a budget revision).

Contract award contingencies: (a) Revise the budget to reflect the \$48,000 award and submit it to MNRAAA by a specified date; and (b) As a result of limited Title III-B funds, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.10.2018, include plan progress/results in 2nd, 3rd and 4th quarter reports.

Rationale: •Requests for Title III-B funding exceed the 2018 funds available.

- Other options may exist to support the project.

Motion approved.

5. CCT Senior Transportation Program

Request: \$93,326

Motion made by M. Perry and seconded by C. Savick as follows:

Recommendation: Amend the 2016 contract with Central Community Transit for 12,000 one-way trips of transportation @ \$7.18/trip and for 1,250 one-way trips of assisted transportation @ \$5.78/trip for a total award of up to \$93,326 of federal funds.

Contract award contingencies: (a) As a result of limited Title III-B funds, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.10.2018, include Plan progress/results in 2nd, 3rd, and 4th quarter reports; and (b) Strongly encourage project to conduct the Live Well at Home Rapid Screen/4-Step Process on new Assisted Transportation participants at intake and as needed thereafter.

Motion approved.

6. Granite Falls Intergenerational Chore Service

Request: \$12,406

Motion made by C. Savick and seconded by R. Schlieman as follows:

Recommendation: Amend the 2016 contract with Yellow Medicine East Community Education for an amount not to exceed \$11,303 of federal funds (units of service and rate/unit are subject to MNRAAA staff approval of a budget revision).

Contract award contingencies: (a) Revise the budget to reflect the \$11,303 total award and submit it to MNRAAA by a specified date; (b) Develop a process for issuing value of service statements to project participants on a regular (i.e. quarterly, monthly) basis, submit the process developed, including a sample statement, to MNRAAA by

02.15.2018; (c) As a result of limited Title III-B funds, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.10.2018, include plan progress/results in 2nd, 3rd and 4th quarter reports; and (d) Conduct Live Well at Home Rapid Screen/4-Step Process on new project participants at intake and as needed thereafter.

Rationale: •Requests for Title III-B funding exceed the 2018 funds available.

•Other options may exist to support the project.

Motion approved.

7. Homemaker/Chore Program

Request: \$37,120

Motion by R. Schlieman and seconded by C. Savick as follows:

Recommendation: Amend the 2016 contract with Interfaith Caregivers for homemaker and chore services for an amount not to exceed \$32,008 of federal funds (units of service and rate/unit are subject to MNRAAA staff approval of a budget revision).

Contract award contingencies: (a) Revise the budget to reflect the \$32,008 total award and submit it to MNRAAA by a specified date; (b) As a result of limited Title III-B funds, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.10.2018, include plan progress/results in 2nd, 3rd and 4th quarter reports; and (c) Conduct Live Well at Home Rapid Screen/4-Step Process on new project participants at intake and as needed thereafter.

Rationale: •Requests for Title III-B funding exceed the 2018 funds available.

•Other options may exist to support the project.

Motion approved.

8. Prairie Five Chore Program

Request: \$51,244

Motion by R. Schlieman and seconded by C. Savick as follows:

Recommendation: Fund the project in the amount of \$25,622.

Grant award contingencies: (a) Revise the application to provide chore services in a minimum of two counties (i.e. Chippewa and Swift) and to reflect the \$25,622 award, submit the revision to MNRAAA by a specified date, include in the revision a process for issuing value of service statements to project participants on a regular (i.e. quarterly, monthly) basis; (b) Meet with MNRAAA program developer each quarter to ensure project success and sustainability; (c) Coordinate with existing chore providers in the service area to avoid duplication; (d) As a result of limited Title III-B funds, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.10.2018, include plan progress/results in 2nd, 3rd and 4th quarter reports; and (e) Conduct Live Well at Home Rapid Screen/4-Step Process on new project participants at intake and as needed thereafter.

Rationale: •Requests for Title III-B funding exceed the 2018 funds available.

•Other options may exist to support the project.

Motion approved.

Total 2018 Title III-B Funding Recommendation: \$289,736

B. Congregate Meals and Home Delivered Meals (including Federal Title III-C, NSIP and State funding)

1. Prairie Five Congregate and Home Delivered Meals Programs

Request: \$441,174 (\$348,211 congregated; \$92,963 home delivered)

Motion by C. Savick and seconded by R. Schlieman as follows:

Recommendation: Amend the 2017 contract with Prairie Five Community Action Council, Inc. for an amount not to exceed \$431,150 of MNRAAA funds (units of service and rate/unit are subject to MNRAAA staff's approval of a budget revision).

Contract award contingencies: (a) Revise the budget to reflect the \$431,150 total award and submit it to MNRAAA by a specified date, revisions must have the least amount of impact on home delivered meals' participants and services; (b) Increase the 2018 suggested voluntary contribution to \$4.50 per meal; and (c) As a result of limited nutrition services funds and a projected shortfall in funding available for 2019 and beyond, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.15.2018. The plan must include analysis of project pivot tables related to targeting and nutrition risk; address communities with more than one congregated dining site; and have the least amount of impact on home delivered meals' participants and services. Include plan progress/results in 2nd, 3rd and 4th quarter reports. Proposed site closures must be approved by the MNRAAA board.

Rationale: •Requests for MNRAAA funds exceed the 2018 funds available.

•Other options may exist to support the project.

Motion approved.

2. LSS Congregate and Home Delivered Meals Programs

Request: \$1,527,370 (\$832,650 congregate; \$694,720 home delivered)

Motion by C. Savick and seconded by R. Schlieman as follows:

Recommendation: Amend the 2017 contract with Lutheran Social Service of Minnesota for an amount not to exceed \$1,501,504 of MNRAAA funds (units of service and rate/unit are subject to MNRAAA staff's approval of a budget revision).

Contract award contingencies: (a) Revise the budget to reflect the \$1,501,504 total award and submit it to MNRAAA by a specified date, revisions must have the least amount of impact on home delivered meals' participants and services; (b) Increase the 2018 suggested voluntary contribution to \$4.50 per meal; and (c) As a result of limited nutrition services funds and a projected shortfall in funding available for 2019 and beyond, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.15.2018. The plan must include analysis of project pivot tables related to targeting and nutrition risk; address communities with more than one congregate dining site; and have the least amount of impact on home delivered meals' participants and services. Include plan progress/results in 2nd, 3rd and 4th quarter reports. Proposed site closures must be approved by the MNRAAA board.

Rationale: •Requests for MNRAAA funds exceed the 2018 funds available.

•Other options may exist to support the project.

Motion approved.

Total 2018 Congregate and Home Delivered Meals Funding Recommendation: \$1,932,654

C. Title III-D Disease Prevention and Health Promotion

1. A.C.E. Evidence-Based Programs

Request: \$13,750

Motion by R. Schlieman and seconded by C. Savick as follows:

Recommendation: Fund the project at the requested amount of \$13,750.

Grant award contingencies: (a) Develop an annual calendar of evidence-based health promotion classes by 01.15.2018, work with MNRAAA program development staff for technical assistance; (b) Abide by all MNRAAA fidelity requirements as outlined in the Sponsoring Organization and Leader Agreements for evidence-based programs; and (c) Meet (via phone or in-person) with assigned program developer each quarter to ensure progress and program sustainability.

Motion approved.

Total 2018 Title III-D Funding Recommendation: \$13,750

D. Title III-E National Family Caregiver Support Services

1. Caregiver Support and Respite Program

Request: \$34,905

Motion by R. Schlieman and seconded by M. Perry as follows:

Recommendation: Fund the project at the requested amount of \$34,905.

Grant award contingencies: (a) Utilize MBA's Title III-E Caregiver Assessment Questionnaire, adapting it to individual caregiver needs - Part I. Caregiver Program Registration and the Live Well at Home Rapid Screen/4-Step Process are required for all Respite, Coaching/Consulting and Individual/Family Counseling participants; (b) Develop a process for issuing value of service statements to project participants on a regular (i.e. quarterly, monthly) basis; submit the process developed, including a sample statement, to MNRAAA by 02.15.2018 (note: value of service statements may not be appropriate for all services); and (c) As a result of limited Title III-E funds and a projected shortfall in funding available for 2019 and beyond, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.10.2018, include plan progress/results in 2nd, 3rd and 4th quarter reports.

Motion approved.

2. A.C.E. Respite and Counseling

Request: \$31,144

Motion by J. Hagen and seconded by C. Savick as follows:

Recommendation: Fund the project at the requested amount of \$31,144.

Grant award contingencies: (a) Review and analyze 2018 projections for people and units compared to 2017 to-date actuals, if appropriate, make adjustments to 2018 projections to accurately reflect service trends; (b) Utilize MBA's Title III-E Caregiver Assessment Questionnaire, adapting it to individual caregiver needs - Part I. Caregiver Program Registration and the Live Well at Home Rapid Screen/4-Step Process are required for all Respite and

Coaching/Consulting and Individual/Family Counseling participants; (c) Develop a process for issuing value of service statements to project participants on a regular (i.e. quarterly, monthly) basis, submit the process developed, including a sample statement, to MNRAAA by 02.15.2018 (note: value of service statements may not be appropriate for all services); and (d) As a result of limited Title III-E funds and a projected shortfall in funding available for 2019 and beyond, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.10.2018, include plan progress/results in 2nd, 3rd and 4th quarter reports.

Motion approved.

3. Family Caregiver Project

Request: \$27,279

Motion by C. Savick and seconded by R. Schlieman as follows:

Recommendation: Fund the project at the requested amount of \$27,279.

Grant award contingencies: (a) Utilize MBA's Title III-E Caregiver Assessment Questionnaire, adapting it to individual caregiver needs - Part I. Caregiver Program Registration and the Live Well at Home Rapid Screen/4-Step Process are required for all Respite participants; (b) Develop a process for issuing value of service statements to project participants on a regular (i.e. quarterly, monthly) basis, submit the process developed, including a sample statement, to MNRAAA by 02.15.2018 (note: value of service statements may not be appropriate for all services); and (c) As a result of limited Title III-E funds and a projected shortfall in funding available for 2019 and beyond, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.10.2018, include plan progress/results in 2nd, 3rd and 4th quarter reports.

Motion approved.

4. LSS Caregiver Support and Respite Program

Request: \$140,775

Motion by M. Perry and seconded by J. Hagen as follows:

Recommendation: Fund the project at the requested amount of \$140,775.

Grant award contingencies: (a) Utilize MBA's Title III-E Caregiver Assessment Questionnaire, adapting it to individual caregiver needs - Part I. Caregiver Program Registration and the Live Well at Home Rapid Screen/4-Step Process are required for all Respite and Coaching/Consulting and Individual/Family Counseling participants; (b) Develop a process for issuing value of service statements to project participants on a regular (i.e. quarterly, monthly) basis, submit the process developed, including a sample statement, to MNRAAA by 02.15.2018 (note: value of service statements may not be appropriate for all services); (c) Increase outreach, marketing and visibility in Big Stone, Chippewa, Lac qui Parle, Swift and Yellow Medicine Counties including meetings with human service agencies, meet with MNRAAA program developer at least quarterly for technical assistance in project promotion in the five-county area; and (d) As a result of limited Title III-E funds and a projected shortfall in funding available for 2019 and beyond, develop a plan to ensure future project sustainability and submit it to MNRAAA by 04.10.2018, include plan progress/results in 2nd, 3rd and 4th quarter reports.

Motion approved.

Total 2018 Title III-E Funding Recommendation: \$234,103

IV. Adjournment

Program Development and Grant Director R. H. Fjeldberg adjourned the meeting on Thursday, September 27, 2017 at 3:30 p.m.

Secretary:

Chair:

Lisa Lange

Robert Roesler

Date: _____

Date: _____

Submitted by: Rhonda Hiller Fjeldberg, Program Development and Grant Director



September 25, 2017

Rhonda Hiller Fjeldberg, Contract Manager
Minnesota River Area Agency on Aging
P.O. Box 3367
Mankato, MN 56002-3367

Dear Rhonda:

Lutheran Social Service Senior Nutrition Program (LSS) would like to request a change in service for the Cosmos site.

Until August 31st of this year, the Cosmos site has been located at CedarCrest senior care facility. This site has generally served an average of 4 home delivered meals a day and intermittent congregate meals each month. Since CedarCrest closed its doors on August 31st, we have been transporting meals for the homebound diners through our caterer at West Central Industries in Willmar. Although this was not an ideal arrangement, we are grateful to WCI for assisting us while we move forward with a more permanent solution. Two of the local pastors in Cosmos, as well as some community leaders have been working with us to creatively work toward a local caterer. Last week, we were able to recruit Mug Shots (the former American Legion in Cosmos) to agree to serve the home delivered clients. At this time, the restaurant owner is not able to serve congregate diners, but will prepare a home delivered meal Monday thru Friday of each week to be delivered by a local volunteer. We had hoped to have congregate dining available in Cosmos, but since this is not currently an option, we are thankful that Mug Shots is willing to provide a daily meal for those most in need of a hot meal. We are requesting the meal site be changed to Mug Shots as our caterer for home delivered meals. Mug Shots is prepared to begin this service starting on October 2, 2017.

We appreciate your consideration for our request.

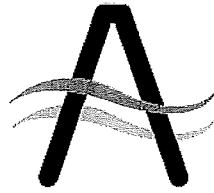
If you have any questions or need additional information, please let me know.

Sincerely,

Andrea Lingl

Andrea Lingl
Senior Program Manager

Administrative Office
201 N. Broad St., Suite 102
Mankato, MN 56001



Slayton Office
1939 Engebretson Ave.
Slayton, MN 56172

MINNESOTA RIVER
Area Agency on Aging®

September 29, 2017

Andrea Lingl, Senior Program Manager
Lutheran Social Service of Minnesota

Dear Monica,

I am writing in response to your e-mailed letter dated September 25 in which you request changing the caterer for Home Delivered Meals in Cosmos from West Central Industries (interim caterer) to Mug Shots. We understand this change is due to the closure of CedarCrest, the previous caterer and congregate site. We also understand that at this time, there will be no congregate dining available in Cosmos.

Because the MNRAAA board of directors will not be able to consider your request until their next meeting scheduled for October 25, I am giving temporary approval of the request until the board can address it at their meeting.

Please contact Rhonda if you have any questions about the temporary approval.

Sincerely,

Linda Giersdorf
Executive Director



TREASURER'S REPORT
September 30, 2017

CASH BALANCE AUGUST 31, 2017	975,285.72
TOTAL CASH RECEIPTS	521,171.53
ACCOUNTS PAYABLE AND OTHER DISBURSEMENTS INCLUDING PAYROLL	(568,684.84)
CASH BALANCE SEPTEMBER 30, 2017	<u><u>927,772.41</u></u>

MINNESOTA RIVER AREA AGENCY ON AGING, INC.
 SEPTEMBER 2017 CASH RECEIPTS
 FY17

Description	Receipt Number	Element Number	Project Number	Trans (GL) Number	Amount
	CR#: 162		DATE: 09/01/17		267.68
Title III-D Tai Ji Quan Registrations	342	117555	30341	40005	267.68
TOTALS	342	117,555	30,341	40,005	267.68
	CR#: 163		DATE: 09/01/17		290,733.88
Souix Falls Veteran Directed - Case Management Outreach and Awareness Grant FY18	343	110703	30098	41010	1,685.10
Outreach and Awareness Grant FY18 - 7% Adm	343	118040	30358	40090	176,700.00
Singing Hills Chorus Registration	343	118041	30358	40090	13,300.00
Singing Hills Chorus Registration - 10% Adm	344	117688	30345	40005	87.11
Program Development and Coordination	344	117686	30345	40005	9.67
Title III-B Homemaker Chore Program 056-009	345	117130	30339	40015	10,000.00
Prairie Five Congregate Meals Program 034-00W	346	117260	30332	40120	2,855.00
LSS Congregate Meals Program 042-E89	347	117176	30335	40170	24,882.00
	347	117174	30335	40170	61,215.00
TOTALS	3102	1050898	272845	361675	290,733.88
	CR#: 164		DATE: 09/12/17		33,344.48
Souix Falls Veteran Directed - Case Management	341	110703	30098	41010	11,330.92
Souix Falls Veteran Directed - Adm	341	110702	30098	41010	2,207.91
Administration September Advance	342	117125	30338	40010	19,420.00
Outreach & Awareness - Refund of Overpayment	343	117040	30329	40003	165.65
Title III-E Set Aside Registrations	344	117178	30342	40005	150.00
Program Development DSMP Registration	345	117130	30339	40005	40.00
Singing Hills Chorus Donation	346	117689	30345	40526	27.00
Singing Hills Chorus Donation - 10% Adm	346	117686	30345	40526	3.00
TOTALS	2748	925253	242234	323095	33,344.48
	CR#: 165		DATE: 09/14/17		11,284.98
Souix Falls Veteran Directed - Case Management	347	110703	30098	41010	9,762.30
Souix Falls Veteran Directed - Adm	347	110702	30098	41010	1,522.68
TOTALS	694	221405	60196	82020	11,284.98
	CR#: 166		DATE: 09/22/17		176,326.66
LSS Home Delivered Meals 043-E89	354	117175	30335	40190	151,555.00
Prairie Five Home Delivered Meals 035-00W	354	117177	30335	40190	23,506.00
Mankato/North Mankato ACT - SHIP Grant Fiscal Sponsor	355	117687	30345	40050	224.42
Mankato/North Mankato ACT - SHIP Grant Adm	355	117686	30345	40050	22.44
Title III-E Set Aside Registrations	356	117178	30342	40005	150.00
Singing Hills Chorus Registration	357	117688	30345	40005	63.00
Singing Hills Chorus Registration - 10% Adm	357	117686	30345	40005	7.00
Title III-D Registrations	358	117555	30341	40005	115.00
PDC Registrations	359	117130	30339	40005	683.80

MINNESOTA RIVER AREA AGENCY ON AGING, INC.
 SEPTEMBER 2017 CASH RECEIPTS
 FY17

TOTALS	<u>3205</u>	<u>1056962</u>	<u>273072</u>	<u>360505</u>	<u>176,326.66</u>
	CR#: 167		DATE: 09/20/17		6,333.05
Souix Falls Veteran Directed - Case Management	360	110703	30098	41010	5,964.03
Souix Falls Veteran Directed - Adm	360	110702	30098	41010	369.02
TOTALS	<u>720</u>	<u>221405</u>	<u>60196</u>	<u>82020</u>	<u>6,333.05</u>
	CR#: 168		DATE: 09/27/17		2,880.80
Souix Falls Veteran Directed - Case Management	361	110703	30098	41010	1,353.70
Souix Falls Veteran Directed - Adm	361	110702	30098	41010	384.50
PDC Registrations	362	117130	30339	40005	1,032.60
Singing Hills Chorus Registration	363	117688	30345	40005	31.50
Singing Hills Chorus Registration - 10% Adm	363	117686	30345	40005	3.50
Title III-E Set Aside Registrations	364	117178	30342	40005	75.00
TOTALS	<u>2174</u>	<u>691087</u>	<u>181567</u>	<u>242040</u>	<u>2,880.80</u>
SEPTEMBER 2017 TOTAL	<u>12985</u>	<u>4284565</u>	<u>1120451</u>	<u>1491360</u>	<u>521,171.53</u>

Board Payment Listing

Run Date: 9/7/2017
Run Time: 11:58:12 am
Page 1 of 1

Check#	Check Date	Vendor Name	Check Amount	Description
7087	09/07/2017	Minnesota Chippewa Tribe	100.00	Pass Thru Contractor
		Check Total	<u>100.00</u>	
		Report Total:	<u>100.00</u>	

Board Payment Listing

Run Date: 9/11/2017
Run Time: 3:06:45 pm
Page 1 of 2

Check#	Check Date	Vendor Name	Check Amount	Description
7088	09/11/2017	Minnesota Nursing Home Social W	120.00	Conference Registration/LM
7089	09/11/2017	Charter Communications	179.95	Phone/Internet Mankato
7090	09/11/2017	Impact Group Software and Service	75.00	Contract Services/VD-HCBS
7091	09/11/2017	GMS, Inc.	80.00	1099 Forms
7092	09/11/2017	Metro Sales Inc.	377.00	Copier Lease Mankato
7093	09/11/2017	CompanyMileage.com, LLC	300.00	Service Provider
7094	09/11/2017	Southwester Center for Independent	192.00	Pass Thru Contractor
7095	09/11/2017	Consumer Directions Inc.	426.16	Pass Thru Contractor
7096	09/11/2017	Carlson Craft Social	136.65	Reply Envelopes
7097	09/11/2017	Redwood Area Hospital Foundati	50.00	Health Expo
7098	09/11/2017	United States Postal Service	100.00	Acct Deposit / BRM 950-001
7099	09/11/2017	United States Postal Service	200.00	Slayton Acct Deposit / BRM 950
7100	09/11/2017	Verizon	582.42	Cell Phone/Hot Spot
7101	09/11/2017	Cari Vlasak-Landwer	300.00	Social Work Supervision/SR
7102	09/11/2017	Vast Broadband	185.48	Slayton Internet
7103	09/11/2017	Lora Brady	135.00	Fiscal Pass Thru
7104	09/11/2017	Koochiching Aging Options	250.00	Pass Thru Contractor
7105	09/11/2017	A.C.E. of Southwest Minnesota	250.00	Pass Thru Contractor
7106	09/11/2017	Lutheran Social Service of MN	547.91	Pass Thru Contractor
7107	09/11/2017	Lutheran Social Service of MN	88.81	Pass Thru Contractor
7108	09/11/2017	Innovative Office Solutions LLC	177.43	Supplies
7109	09/11/2017	LeeAnn Huebsch	160.00	Cleaning Services/Mankato
7110	09/11/2017	Prairie Five CAC Inc	50.00	Senior Expo Registrations
7111	09/11/2017	Ecumen	426.59	Core Body of Knowledge Training
7112	09/11/2017	Twin Cities Public Television, Inc.	3,357.14	Pass Thru Contractor
7113	09/11/2017	Gustavus Adolphus College	618.81	All Staff Retreat
7114	09/11/2017	Sandi Lubrant	200.00	Fiscal Pass Thru
7115	09/11/2017	Le Sueur Chamber of Commerce	30.00	Le Sueur City Senior Expo
7116	09/11/2017	League of Minnesota Cities	9,322.00	Worker/Vol Comp
7117	09/11/2017	Thriveon	10,103.40	New Hire Computers & Printer
7118	09/11/2017	Thriveon	5,347.51	New Conference Room wiring
7119	09/11/2017	Dana Davis	248.24	Vol Mileage
7120	09/11/2017	Timothy McConnell	81.32	Vol Mileage
7121	09/11/2017	Shirley Anderson-Porisch	35.31	Vol Mileage
7122	09/11/2017	Richard Hess	32.10	Vol Mileage
7123	09/11/2017	Dennis Roelfsema	29.96	Vol Mileage
7124	09/11/2017	Donna Kurth	117.70	Vol Mileage
7125	09/11/2017	Linda Kruse	38.52	Vol Mileage
7126	09/11/2017	Anne Lichtsinn	50.29	Vol Mileage
7127	09/11/2017	Rich Clifton	75.97	Vol Mileage
7128	09/11/2017	Cliff Vrieze	169.06	Vol Mileage
7129	09/11/2017	Connie Heffelfinger	21.40	Vol Mileage
7130	09/11/2017	Marlene Cain	42.80	Vol Mileage
7131	09/11/2017	June Geselius	75.97	Vol Mileage
7132	09/11/2017	Janet Hagen	57.78	Vol Mileage

Board Payment Listing

Run Date: 9/11/2017
Run Time: 3:06:45 pm
Page 2 of 2

Check#	Check Date	Vendor Name	Check Amount	Description
7133	09/11/2017	Lila Anderson	58.32	Vol Mileage
7134	09/11/2017	Skyline Displays Midwest Inc.	24,402.34	Pass Thru Contractor
7135	09/11/2017	Lamar Companies	350.00	Pass Thru Contractor
7136	09/11/2017	Lamar Companies	350.00	Pass Thru Contractor
7137	09/11/2017	Newman Signs, Inc.	4,400.00	Pass Thru Contractor
7138	09/11/2017	Benefit Extras, Inc.	187.00	Contract Services
7139	09/11/2017	Helen Brinks	12.84	Vol Mileage
7140	09/11/2017	Janet Hagen	59.72	Vol Mileage
7141	09/11/2017	Mary Perry	154.08	Vol Mileage
7142	09/11/2017	Carl Savick	235.62	Vol Mileage
7143	09/11/2017	Insty-Prints of Mankato	56.89	Fiscal Agent Pass Thru
7144	09/11/2017	EZ Water Conditioning	641.25	Slayton RO water system
7145	09/11/2017	Health Partners	1,373.10	Dental Premium Oct
7146	09/11/2017	Consolidated Communications of M	191.93	Internet/Directory Mankato
7147	09/11/2017	Kerry Gardner	3,960.00	Pass Thru Contractor
7148	09/11/2017	Gnada Consulting LLC	7,508.50	Pass Thru Contractor
7149	09/11/2017	Image Generation, LLC	3,898.00	Pass Thru Contractor
7150	09/11/2017	Lands End Business Outfitters	184.00	Pass Thru Contractor
7151	09/11/2017	Multimedia Holding Company	8,200.00	Pass Thru Contractor
7152	09/11/2017	Paragon	4,515.30	Pass Thru Contractor
7153	09/11/2017	AOM Holdings, LLC	10,000.00	Pass Thru Contractor
7154	09/11/2017	LanguageLine Solutions	99.00	Pass Thru Contractor
Check Total			106,283.57	
Report Total:			106,283.57	

Board Payment Listing

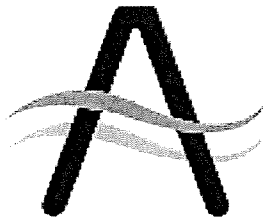
Run Date: 9/22/2017
Run Time: 12:01:20 pm
Page 1 of 2

Check#	Check Date	Vendor Name	Check Amount	Description
7155	09/22/2017	Wells Fargo	1,930.32	Wells Fargo/KW
7156	09/22/2017	Wells Fargo	17.90	Wells Fargo/LG
7157	09/22/2017	Wells Fargo	11,888.60	Wells Fargo/ES
7158	09/22/2017	Prairie Five CAC Inc	25.00	Expo Registration
7159	09/22/2017	Lutheran Social Service of MN	110,979.00	Subgrantee
7160	09/22/2017	Prairie Five CAC Inc	30,996.00	Subgrantee
7161	09/22/2017	PreferredOne Insurance Company	22,033.13	Health Ins Oct
7162	09/22/2017	Sandi Lubrant	440.68	Fiscal Pass thru
7163	09/22/2017	Thriveon	58.00	Monthly Service Fee - Phone
7164	09/22/2017	Thriveon	6,478.77	Monthly Service and Support
7165	09/22/2017	Standard Insurance Company	1,073.33	Life, AD&D, LTD
7166	09/22/2017	Amy Wilde	89.88	Board Mileage
7167	09/22/2017	Metro Sales Inc.	1,236.13	Copier Lease Mankato
7168	09/22/2017	Thriveon	667.26	RTC Exp Staff Printer
7169	09/22/2017	MRCI	20,176.49	Pass Thru Contractor
7170	09/22/2017	Consumer Directions Inc.	873.89	Pass Thru Contractor
7171	09/22/2017	Southwester Center for Independent	1,728.00	Pass Thru Contractor
7172	09/22/2017	Diversified Resource Management	1,800.00	Oct Rent Slayton
7173	09/22/2017	Broad Street Group, LLC	3,808.00	Oct Rent Mankato
7174	09/22/2017	Interfaith Caregivers - FIA in Fariba	2,855.00	Subgrantee
7175	09/22/2017	James Christopherson	121.63	Vol Mileage
7176	09/22/2017	Shred-it USA LLC	75.60	Service Provider
7177	09/22/2017	MRA-the Management Association	4,207.50	Comp Services
7178	09/22/2017	City of Spicer	15.00	Spicer Area Senior Health Fair
7179	09/22/2017	Community Education & Recreat	125.00	Leader Training Space Rental
7180	09/22/2017	The Circle Corporation	1,215.00	Pass Thru Contractor
7181	09/22/2017	Gary Tucker Foster	1,507.50	Pass Thru Contractor
7182	09/22/2017	Learfield News & Ag LLC	17,528.00	Pass Thru Contractor
7183	09/22/2017	Multimedia Holding Company	6,471.97	Pass Thru Contractor
7184	09/22/2017	Multimedia Holding Company	1,699.00	Pass Thru Contractor
7185	09/22/2017	AOM Holdings, LLC	3,900.00	Pass Thru Contractor
7186	09/22/2017	Allegra	97.05	Pass Thru Contractor
7187	09/22/2017	Minnesota HomeCare Association	150.00	Pass Thru Contractor
7188	09/22/2017	Image Generation, LLC	5,311.00	Pass Thru Contractor
7189	09/22/2017	Kerry Gardner	2,975.00	Pass Thru Contractor
7190	09/22/2017	Xcel Energy	287.86	Monthly Service
Check Total			264,842.49	

Board Payment Listing

Run Date: 10/3/2017
Run Time: 12:33:45 pm
Page 1 of 1

Check#	Check Date	Vendor Name	Check Amount	Description
7191	10/03/2017	ZMAGS CORP	3,000.00	Pass Thru Contractor
7192	10/03/2017	Dianne Theobald	216.68	Vol Mileage
7193	10/03/2017	Rivertown Communications Inc	14,600.00	Pass Thru Contractor
7194	10/03/2017	Twin Cities Public Television, Inc.	3,357.14	Pass Thru Contractor
7195	10/03/2017	MRCI	6,621.73	Pass Thru Contractor
7196	10/03/2017	Southwester Center for Independent	696.00	Pass Thru Contractor
7197	10/03/2017	Insty-Prints of Mankato	351.76	Fiscal Agent Pass Thru
7198	10/03/2017	Stinson Leonard Street	2,234.00	Professional Services
7199	10/03/2017	CompanyMileage.com, LLC	300.00	Service Provider
7200	10/03/2017	Austin Welling	200.00	Mankato Office Cleaning
7201	10/03/2017	Colonial Life	727.00	Vol Ins
7202	10/03/2017	B&K Designs	520.00	New Staff Apparel
7203	10/03/2017	Self-Management Resource Center	500.00	License Upgrade CDSMP
7204	10/03/2017	Vast Broadband	185.48	Slayton Internet
7205	10/03/2017	Robert Roesler	415.51	Bd Mileage & Exp
7206	10/03/2017	Interfaith Caregivers - FIA in Fariba	4,046.00	Subgrantee
7207	10/03/2017	Verizon	573.39	Company Cell Phones & Hot Spots
Check Total			<u><u>38,544.69</u></u>	
Report Total:			<u><u>38,544.69</u></u>	



MINNESOTA RIVER Area Agency on Aging®

September 2017 Agencywide Revenues and Expenses vs. Budget

	Budget	YTD Actual	Difference
Revenues			
Federal	3,931,126	2,323,171	(1,607,955)
State	2,694,157	2,055,279	(638,878)
Grants	160,800	144,726	(16,074)
Contributions	1,000	288	(712)
Other revenues	252,000	51,619	(200,381)
Prior year transfers	-	40,892	40,892
Total revenues	7,039,083	4,615,975	(2,423,108)
Expenses			
Salaries	1,743,465	(1,194,524)	548,941
Fringe Benefits	597,577	(369,050)	228,527
Travel	160,050	(123,507)	36,543
Supplies	96,176	(111,482)	(15,306)
Communication	19,768	(15,793)	3,975
Contractual	4,010,567	(2,533,193)	1,477,374
Other expenses	294,259	(202,363)	91,896
Total expenses	6,921,862	(4,549,912)	2,371,950
Change in net assets	117,221	66,063	

MINNESOTA RIVER Area Agency on Aging®

Acct/Report Category	Gl A. Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Grand Total
Reve Federal	257,031.78	164,611.00	154,559.10	65,105.47	397,385.50	225,332.44	247,780.69	468,166.21	343,199.02	2,323,171.21
State	185,427.70	45,919.51	174,943.00	41,947.00	664,760.98		460,239.00	306,981.00	175,061.00	2,055,279.19
Grants	98,665.51						46,060.00			144,725.51
Contributions		33.75			37.38		48.25	139.04	30.00	288.42
Other revenues	9,756.28	2,285.96	1,052.49	5,107.49	9,093.00	2,271.40	8,615.08	10,439.56	2,881.51	51,618.77
Prior year transfers	40,891.63				0.00					40,891.63
Revenues Total	591,772.90	212,850.22	330,554.59	112,159.96	1,071,276.86	227,603.84	762,743.02	785,725.81	521,171.53	4,615,974.73
Expt Salaries	(89,498.60)	(118,455.39)	(119,554.31)	(179,465.22)	(121,820.66)	(121,009.06)	(115,672.07)	(118,423.28)	(139,638.28)	(1,194,524.28)
Fringe Benefits	(53,404.73)	(38,917.37)	(37,951.76)	(40,485.66)	(35,397.51)	(40,643.83)	(36,258.17)	(36,763.21)	(43,105.07)	(369,050.09)
Travel	(4,184.71)	(12,263.65)	(11,211.89)	(17,704.01)	(12,390.11)	(16,490.51)	(9,142.56)	(12,054.73)	(23,084.99)	(123,506.84)
Supplies	(5,414.96)	(11,913.79)	(11,150.76)	(10,862.38)	(10,081.70)	(19,596.34)	(3,345.81)	(13,894.66)	(25,221.95)	(111,482.35)
Communication	(1,259.39)	(1,525.46)	(567.98)	(318.98)	(79.78)	(6,401.24)	(1,892.74)	(1,814.46)	(1,922.76)	(15,792.80)
Contractual	(7,226.48)	(142,445.64)	(216,723.58)	(299,852.66)	(408,100.70)	(354,275.52)	(358,926.62)	(461,612.44)	(284,029.04)	(2,533,192.68)
Other expenses	(20,708.94)	(15,922.18)	(19,823.80)	(25,177.16)	(25,919.45)	(23,197.07)	(21,812.56)	(22,225.71)	(27,099.75)	(202,362.52)
Expenses Total	(181,697.81)	(341,443.48)	(416,984.08)	(573,866.07)	(613,789.91)	(581,613.57)	(547,050.53)	(666,788.49)	(544,101.84)	(4,549,911.56)
Grand Total	410,075.09	(128,593.26)	(86,429.49)	(461,706.11)	457,486.95	(354,009.73)	215,692.49	118,937.32	(22,930.31)	66,063.17